

**MASON COUNTY RECREATION AREA PARK  
ATTENDANT  
On-site Residential Caretaker in Shelton  
Posting #09-04**

**MASON COUNTY EMPLOYMENT OPPORTUNITY**

**Opening Date:** March 9, 2010

**Closing Date:** Open Until Filled

**Department:** Parks & Trails

**Compensation:** Two bedroom apartment at park  
Including utilities (no salary)

**Job Summary**

Responsible for park maintenance, customer service, security and opening/closing gates. This position requires the Park Attendant be available to provide customer service during times that coincide with the baseball/softball scheduled field use. Normally the fields are used from 3 pm-9 pm Monday through Friday and 9 am through 9 pm Saturday and many Sundays. The baseball/softball season runs from March through October. In addition, the Park Attendant is required to provide park security services during evenings and weekends from October through February. Tournaments are also scheduled at this park site, which would increase use, primarily on Sundays.

**Examples of Duties**

Perform gate opening and closing in accordance with posted park hours. Monitor the park for security purposes and report any unusual activities to appropriate individuals. Provide litter control, restroom cleaning, monitor batting cages, customer service and basic ball field maintenance. Some intermittent duties may be compensated with an hourly wage.

**Minimum Qualifications**

Must have the physical ability to perform assigned duties including walking, bending, lifting (30 lbs), and exposure to variable weather conditions. Ability to reside at park and be present throughout the scheduled baseball/softball season on weekdays during afternoon-evening hours, weekends during daytime-evening hours; and evening hours for the rest of the year. Knowledge of baseball/softball and youth athletic organizations is desirable.

Must possess a valid WA State Driver's License with good driving record. Must pass Washington State Patrol background check.

**Application & Selection Process**

Applicants are required to submit a Mason County Application to the Human Resources Department. The completed application may include additional pages of employment history using the application format, and a resume may be attached. The completed application will be used as the primary document to determine if minimum qualifications are met for this recruitment. Misrepresentation, incomplete, or inaccurate entries may be the cause of application rejection, removal from the employment list, or discharge from county service. Applicants will be screened base upon education and experience, and the top candidates will be scheduled for interviews. Selection factors will include demonstrated knowledge and abilities for the particular position. **Only those candidates chosen for interviews will receive notice of final selection decision.** Please read the reverse side for additional information. *This selection process may be subject to change.*

Submit Applications to:

Mason County Human Resource Department  
411 North Fifth Street, Shelton, WA 98584 (360) 427-9670 Ext 268 or Job Line 427-7265

Equal Opportunity - Affirmative Action Employer

Drug-free Work Environment

Please publish the following help wanted advertisement in your newspaper on the date indicated and printed in the format shown. If you have any questions or the fax is unclear, please call Bonnie at (360) 427-9670 Ext 268.

Publications:

Craig's List

Billing Address:

Mason County Parks & Trails  
Attn: RaeGene  
P.O. Box 2286  
Shelton, WA 98584

MASON COUNTY PARKS DEPT – Park Attendant/On-site Residential Caretaker for Mason County Recreation Area, 2100 Johns Prairie Road, Shelton, WA. MCRA Park is a seven field baseball/softball complex. Attendant will be responsible for providing security of facility, ball field maintenance, monitoring batting cages, cleaning & litter patrol in exchange for living quarters plus utilities. The attendant must be present during the day and evening hours of park usage. No wage is associated with this position; however some intermittent duties may be compensated with an hourly wage. Must possess valid WSDL and pass State Patrol background check. Open until filled. Application required & available at Mason County Human Resources, 411 N Fifth St, Shelton, WA 98584; [www.co.maso.wa.us](http://www.co.maso.wa.us), or call (360) 427-7265.