



Squaxin Island Tribe Sole Source Justification

The Squaxin Island Procurement Manual requires all purchases over \$5,000 to be competitively bid with no less than three bids. The attached purchase request was not competitively bid for one or more of the following reasons.

- Purchase of real property (i.e. land or property rights)
- Reimbursement for expenses under an education or social services program
- Procurement of specialized services requiring specific skills or experiences
- Repairs to specialized equipment requiring service by authorized vendors
- Payment to another agency under an approved contract (i.e., IHS, BIA, etc.)
- Procurement was of an urgent or emergency nature (explain below)
- Other reasons or explanations _____

Submitted: _____
Department Director Date

Approved: _____
Procurement Officer Date

Sole Source Justifications over \$10,000 requires the Executive Director's Approval

Approved _____
Executive Director Date