

Chapter 2.40

ELECTION COMMITTEE BYLAWS

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2.40.010 Purpose.

The Election Committee is established by the Squaxin Island Tribal Council to draft an electoral code for consideration to present to the General Body, conduct the election process, and if instructed by the Tribal Council conduct the election portion of the General Body meeting. (Res. 00-53 (part))

2.40.020 Authority.

The Election Committee is authorized to provide advice and recommendations to the Tribal Council and the General Body in the election process. The Election Committee is authorized to oversee the election process. If requested by the Tribal Council Chairman, the election committee will conduct the election portion of General Body meetings. (Res. 00-53 (part))

2.40.030 Membership.

A. Eligibility. Any enrolled tribal member, eighteen (18) years of age or older, shall be eligible to serve on the Election Committee.

B. Appointments. The Election Committee shall be appointed by the Tribal Council.

C. Terms. Persons appointed to the Election Committee shall remain in office until they resign or are replaced. Committee members running for Tribal Council positions must resign their membership prior to the election process. (Res. 00-53 (part))

2.40.040 Officers—Election and terms.

A. Election of Officers. At its first regularly scheduled meeting, after appointment of the committee membership, the committee will elect a Committee Chairperson, a Vice-Chairperson, and a Secretary. Election of officers will be conducted each February or at the first scheduled meeting thereafter.

B. Terms of Office. Elected officers shall hold their office for a period of one year. (Res. 00-53 (part))

2.40.050 Officers—Duties.

A. Chairperson.

1. The chairperson will conduct meetings;
2. Call meetings;
3. Set agendas;
4. Act as liaison with the Tribal Council/General Body; and when necessary

5. Call for changes in committee organization and/or functions.

B. Vice-Chairman.

1. Shall serve when the Chairperson is unavailable.

C. Secretary.

1. Responsible for minutes. (Res. 00-53 (part))

2.40.060 Decisionmaking process.

The Election Committee will make decisions on issues using secret ballot, voice vote, or consensus. A simple majority shall be necessary to decide issues. (Res. 00-53 (part))

2.40.070 Meetings.

A. Schedule of Meetings. Meetings shall be scheduled annually, or at the discretion of the Chairperson of the Election Committee. The Election Committee shall meet at least two times the month prior to elections. Notification of all unscheduled meetings will be mailed to Election Committee members five days prior to the meeting or members shall be contacted by phone.

B. Meetings—Agenda—Discussion. All meetings shall have an agenda. Meetings will be informal but all decisions must be by motion. Discussion shall follow the motion until that time the Chairperson calls for the vote. (Res. 00-53 (part))

2.40.080 Minutes.

Minutes will be recorded at each meeting. Copies of minutes will be given to the Council Secretary and the original files will be maintained in the executive office. (Res. 00-53 (part))